

# Information about Data Protection

DLR takes the protection of personal data very seriously. We want you to know when we store data, which types of data are stored and how it is used. As an incorporated entity under German civil law, we are subject to the provisions of the <u>EU General Data Protection Regulation (GDPR)</u>, the <u>Federal Data Protection Act (BDSG)</u> and the <u>Telecommunications Telemedia Data Protection Act (TTDPA)</u>. This Data Protection Declaration explains which data we collect as well as the purposes we use this data for. It also explains how, and for which purpose the information is collected. We have taken technical and organisational measures to ensure our compliance and the compliance of external service providers with the data protection regulation.

This website uses SSL – that is, TLS encryption – in order to protect the transfer of personal data and other confidential information (for example, orders or enquiries sent to the controller). A connection is encrypted if you see the character sequence 'https://' and the padlock icon in your browser's address bar.

We herewith advise you that the transmission of data via the Internet (i.e., through e-mail communications) may be prone to security gaps. It is not possible to completely protect data against third-party access.

## I. Name and address of the controller

The controller in the meaning of the General Data Protection Regulation, other national data protection laws in the Member States and related data protection regulations is:

Deutsches Zentrum für Luft- und Raumfahrt e. V. (DLR) Linder Höhe 51147 Cologne Telephone: +49 2203 601-0 Email: <u>datenschutz@dlr.de</u>

WWW: https://www.dlr.de

## II. Name and address of the data protection officer

The controller's appointed data protection officer is:

Uwe Gorschütz, Deutsches Zentrum für Luft- und Raumfahrt e. V., Linder Höhe, 51147 Cologne

Email: datenschutz@dlr.de



# III. Definition of terms

Among others, we use the following terms in this Privacy Policy, set out in the General Data Protection Regulation and the Federal Data Protection Act:

#### 1. Personal data

Personal data refers to any information relating to an identified or identifiable natural person (hereinafter: 'data subject'). An identifiable natural person is one who can be identified – directly or indirectly – in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

## 2. Data subject

A data subject is any identified or identifiable natural person whose personal data is processed by the controller.

## 3. Processing

Processing is any operation or set of operations performed on personal data or on sets of personal data – whether or not by automated means – such as collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, deletion or destruction.

## 4. Restriction of processing

Restriction of processing means the marking of stored personal data with the aim of limiting its processing in the future.

#### 5. Profiling

Profiling means any form of automated processing of personal data consisting of the use of personal data to evaluate certain personal aspects relating to a natural person, in particular to analyse or predict aspects concerning that natural person's performance at work, economic situation, health, personal preferences, interests, reliability, behaviour, location or movements.

#### 6. Pseudonymisation

Pseudonymisation means the processing of personal data in such a manner that the personal data can no longer be attributed to a specific data subject without the use of additional information, provided that such additional information is kept separately and is subject to technical and organisational measures to ensure that the personal data are not attributed to an identified or identifiable natural person.

#### 7. Controller or data processing controller

Controller or data processing controller means the natural or legal person, public authority, agency or other body which, alone or jointly with others, determines the purposes and means of the processing of personal data; where the purposes and means of such processing are determined by Union or Member State law, the controller or the specific criteria for its nomination may be provided for by Union or Member State law.

#### 8. Processor

Processor means a natural or legal person, public authority, agency or other body that processes personal data on behalf of the controller.

#### 9. Recipient



Recipient means a natural or legal person, public authority, agency or another body, to which the personal data are disclosed, whether a third party or not. However, public authorities that may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law shall not be regarded as recipients.

## 10. Third party

Third party means a natural or legal person, public authority, agency or body other than the data subject, controller, processor and persons who, under the direct authority of the controller or processor, are authorised to process personal data.

#### 11.Consent

Consent of the data subject means any freely given, specific, informed and unambiguous indication of the data subject's wishes by which he or she, by a statement or by a clear affirmative action, signifies agreement to the processing of personal data relating to him or her.

# IV. General information on data processing

## 1. Scope of processing of personal data

We process personal data concerning our users exclusively to the extent required to provide a functioning website, as well as our content and services. Ordinarily, we will only process the personal data of our users after obtaining their consent. An exception to this rule is where obtaining prior consent is factually impossible and the processing of the data is permitted by law.

#### 2. Legal grounds for the processing of personal data

Where we obtain consent from the data subject for the processing of personal data, the legal grounds are set out in Art. 6, paragraph 1, part (a) of the EU General Data Protection Regulation (GDPR).

Where personal data is processed for the performance of a contract in which the data subject is a contractual partner, the legal grounds are set out in Art. 6, paragraph 1, part (b) of the GDPR. This also applies to processing that is necessary for pre-contractual measures.

Where personal data is processed for compliance with a legal obligation to which our research centre is subject, the legal grounds are set out in Art. 6, paragraph 1, part (c) of the GDPR.

Where processing of personal data is necessary for the protection of vital interests of the data subject or another natural person, the legal grounds are set out in Art. 6, paragraph 1, part (d) of the GDPR.

Where processing is necessary for the legitimate interests of our research centre or a third party, and where the fundamental rights and freedoms of the data subject do not override the first interests, the legal grounds are set out in Art. 6, paragraph 1, part (f) of the GDPR.

#### 3. Data deletion and duration of data storage

The personal data of the data subject will be deleted or blocked as soon as the purpose of storage no longer applies. In addition, storage takes place if authorised by Union or Member State directives, laws or other regulations to which the controller is subject. Blocking or deletion of the data shall also take place when a storage period stipulated by one of the above standards comes to an end, except where it is necessary to continue storing the data to enter into or perform a contract.



#### 4. Revocation of your consent to data processing

Many data processing operations are only possible with your express consent. You can revoke consent you have already given at any time with effect for the future. The legality of the data processing carried out until the revocation remains unaffected by the revocation.

#### 5. Information on data transfer to the USA and other non-EU countries

Among other things, we use tools of companies domiciled in the United States or other from a data

protection perspective non-secure non-EU countries. If these tools are active, your personal data may potentially be transferred to these non-EU countries and may be processed there. We must point out that in these countries, a data protection level that is comparable to that in the EU cannot be guaranteed. For instance, U.S. enterprises are under a mandate to release personal data to the security agencies and you as the data subject do not have any litigation options to defend yourself in court. Hence, it cannot be ruled out that U.S. agencies (e.g., the Secret Service) may process, analyze, and permanently archive your personal data for surveillance purposes. We have no control over these processing activities.

## V. Processing operations

#### 1. Provision of this website and external hosting

This website is hosted by an external service provider (host). Personal data collected on this website are stored on the servers of the host. These may include, but are not limited to, IP addresses, contact requests, metadata and communications, contract information, contact information, names, web page access, and other data generated through a web site.

The host is used for the purpose of fulfilling the contract with our potential and existing customers (Art. 6(1)(b) GDPR) and in the interest of secure, fast, and efficient provision of our online services by a professional provider (Art. 6(1)(f) GDPR). If appropriate consent has been obtained, the processing is carried out exclusively on the basis of Art. 6 (1)(a) GDPR and § 25 (1) TTDSG, insofar the consent includes the storage of cookies or the access to information in the user's end device (e.g., device fingerprinting) within the meaning of the TTDSG. This consent can be revoked at any time.

Our host will only process your data to the extent necessary to fulfil its performance obligations and to follow our instructions with respect to such data.

We are using the following host:

Invitario GmbH, Lerchenfelder Straße 74/1/6, 1080 Vienna, https://invitario.com/

Data processing

We have concluded a data processing agreement (DPA) with the above-mentioned provider. This is a

contract mandated by data privacy laws that guarantees that they process personal data of our website visitors only based on our instructions and in compliance with the GDPR.



## 2. Server log files

The provider of this website and its pages automatically collects and stores information in so-called server log files, which your browser communicates to us automatically. The information comprises:

- The type and version of browser used
- The used operating system
- Referrer URL
- The hostname of the accessing computer
- The time of the server inquiry
- The IP address

This data is not merged with other data sources.

This data is recorded on the basis of Art. 6(1)(f) GDPR. The operator of the website has a legitimate interest in the technically error free depiction and the optimization of the operator's website. In order to achieve this, server log files must be recorded.

The collection of data for the provision of our website and the storage of data in log files is crucial to operation of the website. Hence, users are not granted a right to object.

## 3. Contact

If you submit inquiries to us via our contact form, the information provided in the contact form as well as any contact information provided therein will be stored by us in order to handle your inquiry and in the event that we have further questions. We will not share this information without your consent.

The processing of these data is based on Art. 6(1)(b) GDPR, if your request is related to the execution of a contract or if it is necessary to carry out pre-contractual measures. In all other cases the processing is based on our legitimate interest in the effective processing of the requests addressed to us (Art. 6(1)(f) GDPR) or on your agreement (Art. 6(1)(a) GDPR) if this has been requested; the consent can be revoked at any time.

The information you have entered into the contact form shall remain with us until you ask us to eradicate the data, revoke your consent to the archiving of data or if the purpose for which the information is being archived no longer exists (e.g., after we have concluded our response to your inquiry). This shall be without prejudice to any mandatory legal provisions, in particular retention periods.

## Request by e-mail, telephone, or fax

If you contact us by e-mail, telephone or fax, your request, including all resulting personal data (name, request) will be stored and processed by us for the purpose of processing your request. We do not pass these data on without your consent.

Analysis of e-mails: Invitario automatically records and analyses the opening of e-mails and the clicking of links contained therein via Invitario's ESP (e-mail service provider).

These data are processed on the basis of Art. 6(1)(b) GDPR if your inquiry is related to the fulfillment of a contract or is required for the performance of pre-contractual measures. In all other cases, the data are processed on the basis of our legitimate interest in the effective handling of inquiries submitted to us (Art. 6(1)(f) GDPR) or on the basis of your consent (Art. 6(1)(a) GDPR) if it has been obtained; the consent can be revoked at any time.



The data sent by you to us via contact requests remain with us until you request us to delete, revoke your consent to the storage or the purpose for the data storage lapses (e.g. after completion of your request). Mandatory statutory provisions - in particular statutory retention periods - remain unaffected.

#### 4. Registration on this website

You have the option to register on this website to be able to use additional website functions. We shall use the data you enter only for the purpose of using the respective offer or service you have registered for. The required information we request at the time of registration must be entered in full. Otherwise, we shall reject the registration.

To notify you of any important changes to the scope of our portfolio or in the event of technical

modifications, we shall use the e-mail address provided during the registration process.

Within the scope of registration for events, Invitario GmbH as service provider is responsible for the processing of personal data on behalf of DLR e. V.. The data is processed by the service provider Invitario in the course of providing the platform on the basis of your consent (Art. 6(1)(a) GDPR).

The data recorded during the registration process shall be stored by us as long as you are registered on this website. Subsequently, such data shall be deleted. This shall be without prejudice to mandatory statutory retention obligations.

#### 5. Newsletter

If you would like to receive the newsletter offered on the website, we require an e-mail address from you as well as information that allows us to verify that you are the owner of the e-mail address provided and that you agree to receive the newsletter. Further data is not collected or only on a voluntary basis. For the handling of the newsletter, we use newsletter service providers, which are described below.

#### Legal Basis

Data processing is based on your agreement (Art. 6(1)(a) GDPR). You can revoke this agreement at any time. The legality of the data processing operations that have already taken place remains unaffected by the revocation.

We use the following Newsletter provider: Mailjet

This website uses Mailjet for sending newsletters. The provider is Mailgun Technologies Inc., 112 E Pecan Sr. #1135, San Antonio, Texas 78205, USA.

Mailjet is a service with which, among other things, the dispatch of newsletters can be organized and analyzed. The data entered by you for the purpose of receiving the newsletter will be stored on the servers of Mailjet.

#### Data analysis by Mailjet

With the aid of Mailjet we are able to analyze our newsletter campaigns. For example, we can see if a newsletter message has been opened and which links have been clicked. In this way, we can determine which links have been clicked particularly often.

We can also see whether certain previously defined actions were performed after opening/clicking (conversion rate). For example, we can tell if you have made a purchase after clicking on the newsletter.

Mailjet also allows us to classify newsletter recipients into different categories ("clusters"). For example, the newsletter recipients can be subdivided according to age, gender, or place of residence. In this way, the newsletters



can be better adapted to the respective target groups. If you do not want Mailjet to analyze you, you must unsubscribe from the newsletter. For this purpose, we provide a corresponding link in every newsletter message. Furthermore, you can unsubscribe from the newsletter directly on the website.

For detailed information on the functions of Mailjet, please refer to the following link: <u>https://www.mailjet.de/funktion/</u>.

Mailjet's privacy policy can be found at: <u>https://www.mailjet.de/sicherheit-datenschutz/</u>.

Legal Basis

Data processing is based on your agreement (Art. 6(1)(a) GDPR). You can revoke this agreement at any time. The legality of the data processing operations that have already taken place remains unaffected by the revocation.

Data transfer to the US is based on the standard contractual clauses of the EU Commission. Details can be found here:

#### https://www.mailjet.de/av-vertrag/.

#### Storage period

The data deposited with us for the purpose of subscribing to the newsletter will be stored by us until you unsubscribe from the newsletter or the newsletter service provider and deleted from the newsletter distribution list after you unsubscribe from the newsletter. Data stored for other purposes with us remain unaffected.

After you unsubscribe from the newsletter distribution list, your e-mail address may be stored by us or the newsletter service provider in a blacklist, if such action is necessary to prevent future mailings. The data from the blacklist is used only for this purpose and not merged with other data. This serves both your interest and our interest in complying with the legal requirements when sending newsletters (legitimate interest within the meaning of Art. 6(1)(f) GDPR). The storage in the blacklist is indefinite. You may object to the storage if your interests outweigh our legitimate interest.

#### Data processing

We have concluded a data processing agreement (DPA) for the use of the above-mentioned service. This is a contract mandated by data privacy laws that guarantees that they process personal data of our website visitors only based on our instructions and in compliance with the GDPR.



# VI. Use of cookies

Our websites and pages use what the industry refers to as "cookies." Cookies are small text files that do not cause any damage to your device. They are either stored temporarily for the duration of a session (session cookies) or they are permanently archived on your device (permanent cookies). Session cookies are automatically deleted once you terminate your visit. Permanent cookies remain archived on your device until you actively delete them, or they are automatically eradicated by your web browser.

In some cases, it is possible that third-party cookies are stored on your device once you enter our site (thirdparty cookies). These cookies enable you or us to take advantage of certain services offered by the third party (e.g., cookies for the processing of payment services).

Cookies have a variety of functions. Many cookies are technically essential since certain website functions would not work in the absence of the cookies (e.g., the shopping cart function or the display of videos). The purpose of other cookies may be the analysis of user patterns or the display of promotional messages.

Cookies, which are required for the performance of electronic communication transactions, or for the provision of certain functions you want to use (e.g., for the shopping cart function) or those that are necessary for the optimization (required cookies) of the website (e.g., cookies that provide measurable insights into the web audience), shall be stored on the basis of Art. 6(1)(f) GDPR, unless a different legal basis is cited. The operator of the website has a legitimate interest in the storage of required cookies to ensure the technically error free and optimized provision of the operator's services. If your consent to the storage of the cookies and similar recognition technologies has been requested, processing occurs exclusively on the basis of the consent obtained (Art. 6(1)(a) GDPR and § 25 (1) TTDSG); this consent may be revoked at any time.

You have the option to set up your browser in such a manner that you will be notified any time cookies are placed and to permit the acceptance of cookies only in specific cases. You may also exclude the acceptance of cookies in certain cases or in general or activate the delete function for the automatic eradication of cookies when the browser closes. If cookies are deactivated, the functions of this website may be limited.

In the event that third-party cookies are used or if cookies are used for analytical purposes, we will

separately notify you in conjunction with this Data Protection Policy and, if applicable, ask for your consent.

- 1. Cookies used:
  - PHPSESSID: This cookie stores a reference value to the user's current session on the server in order to be able to assign registration or payment processes to the respective user. When the browser is closed, this cookie is deleted.
  - hl: This cookie stores the currently selected language. It is deleted 24 hours after the last page access.
  - cookieconsent\_status: This cookie is only set when you have agreed to the use of cookies and prevents the cookie information from being displayed again.



# VII. YouTube with expanded data protection integration

Our website embeds videos of the website YouTube. The website operator is Google Ireland Limited ("Google"), Gordon House, Barrow Street, Dublin 4, Ireland.

We use YouTube in the expanded data protection mode. According to YouTube, this mode ensures that YouTube does not store any information about visitors to this website before they watch the video. Nevertheless, this does not necessarily mean that the sharing of data with YouTube partners can be ruled out as a result of the expanded data protection mode. For instance, regardless of whether you are watching a video, YouTube will always establish a connection with the Google DoubleClick network.

As soon as you start to play a YouTube video on this website, a connection to YouTube's servers will be established. As a result, the YouTube server will be notified, which of our pages you have visited. If you are logged into your YouTube account while you visit our site, you enable YouTube to directly allocate your browsing patterns to your personal profile. You have the option to prevent this by logging out of your YouTube account.

Furthermore, after you have started to play a video, YouTube will be able to place various cookies on your device or comparable technologies for recognition (e.g. device fingerprinting). In this way YouTube will be able to obtain information about this website's visitors. Among other things, this information will be used to generate video statistics with the aim of improving the user friendliness of the site and to prevent attempts to commit fraud.

Under certain circumstances, additional data processing transactions may be triggered after you have started to play a YouTube video, which are beyond our control.

The use of YouTube is based on our interest in presenting our online content in an appealing manner. Pursuant to Art. 6(1)(f) GDPR, this is a legitimate interest. If appropriate consent has been obtained, the processing is carried out exclusively on the basis of Art. 6(1)(a) GDPR and § 25 (1) TTDSG, insofar the consent includes the storage of cookies or the access to information in the user's end device (e.g., device fingerprinting) within the meaning of the TTDSG. This consent can be revoked at any time.

For more information on how YouTube handles user data, please consult the YouTube Data Privacy Policy under:

https://policies.google.com/privacy?hl=en.

## VIII. Vimeo Without Tracking (Do-Not-Track)

This website uses plugins of the Vimeo video portal. The provider is Vimeo Inc., 555 West 18th Street, New York, New York 10011, USA.

Whenever you visit one of our pages featuring Vimeo videos, a connection with the servers of Vimeo is established. In conjunction with this, the Vimeo server receives information about which of our sites you have visited. Vimeo also receives your IP address. However, we have set up Vimeo in such a way that Vimeo cannot track your user activities and does not place any cookies.

We use Vimeo to make our online presentation attractive for you. This is a legitimate interest on our part pursuant to Art. 6(1)(f) GDPR. If a respective declaration of consent was requested (e.g. concerning the storage of cookies), processing shall occur exclusively on the basis of Art. 6(1)(a) GDPR; the given consent may be revoked at any time.



Data transmission to the US is based on the Standard Contractual Clauses (SCC) of the European Commission and, according to Vimeo, on "legitimate business interests". Details can be found here: <u>https://vimeo.com/privacy</u>.

For more information on the handling of user data, please consult Vimeo's data privacy policy at: <u>https://vimeo.com/privacy</u>.

## IX. Social media elements with Shariff

We do use elements of social media networks on this website and its pages (e.g. Facebook, Twitter, Instagram, Pinterest, XING, LinkedIn, Tumblr).

As a rule, you will be able to recognize these social media elements because of the respective social media logos that appear. To warrant the protection of data on this website, we use these elements only in combination with the so-called "Shariff" solution. This application prevents the social media elements that have been integrated into this website from transferring personal data to the respective provider as soon as you enter our website.

A direct connection to the provider's server shall not be established until you have activated the respective social media element by clicking on the affiliated button (which indicates your consent). As soon as you activate the social media element, the respective provider receives the information that you have visited this website with your IP address. If you are simultaneously logged into your respective social media account (e.g. Facebook), the respective provider will be able to allocate your visit to this website to your user account.

The activation of the plug-in constitutes a declaration of consent as defined in Art. 6(1)(a) GDPR and und § 25 (1) TTDSG. You have the option to revoke this consent at any time, which shall affect all future transactions.

This service is used to obtain the consent to the use of certain technologies required by law. The legal basis for this is Art. 6(1)(c) GDPR.

#### Facebook

We have integrated elements of the social network Facebook on this website. The provider of this service is Meta Platforms Ireland Limited, 4 Grand Canal Square, Dublin 2, Ireland. According to Facebook's statement the collected data will be transferred to the USA and other third-party countries too.

An overview of the Facebook social media elements is available under the following link: <u>https://developers.face-book.com/docs/plugins/</u>.

If the social media element has been activated, a direct connection between your device and the Facebook server will be established. As a result, Facebook will receive information confirming your visit to this website with your IP address. If you click on the Facebook Like button while you are logged into your Facebook account, you can link content of this website to your Facebook profile. Consequently, Facebook will be able to allocate your visit to this website to this website to your user account. We have to emphasize that we as the provider of the website do not receive any information on the content of the transferred data and its use by Facebook. For more information, please consult the Data Privacy Policy of Facebook at: <u>https://de-de.facebook.com/privacy/explanation</u>.

If your approval (consent) has been obtained the use of the abovementioned service shall occur on the basis of Art. 6 Sect. 1 lit. a GDPR and § 25 TTDSG (German Telecommunications Act). Such consent may be revoked at any time. If your consent was not obtained, the use of the service will occur on the basis of our legitimate interest in making our information as comprehensively visible as possible on social media.



Insofar as personal data is collected on our website with the help of the tool described here and forwarded to Facebook, we and Meta Platforms Ireland Limited, 4 Grand Canal Square, Grand Canal Harbour, Dublin 2, Ireland are jointly responsible for this data processing (Art. 26 DSGVO).

The joint responsibility is limited exclusively to the collection of the data and its forwarding to Facebook. The processing by Facebook that takes place after the onward transfer is not part of the joint responsibility. The obligations incumbent on us jointly have been set out in a joint processing agreement. The wording of the agreement can be found under: <u>https://www.facebook.com/legal/controller\_addendum</u>.

According to this agreement, we are responsible for providing the privacy information when using the Facebook tool and for the privacy-secure implementation of the tool on our website. Facebook is responsible for the data security of Facebook products. You can assert data subject rights (e.g., requests for information) regarding data processed by Facebook directly with Facebook. If you assert the data subject rights with us, we are obliged to forward them to Facebook.

Data transmission to the US is based on the Standard Contractual Clauses (SCC) of the European Commission. Details can be found here:

https://www.facebook.com/legal/EU\_data\_transfer\_addendum, https://de-de.facebook.com/help/566994660333381\_and https://www.facebook.com/policy.php.

#### Twitter

We have integrated functions of the social media platform Twitter into this website. These functions are provided by Twitter International Company, One Cumberland Place, Fenian Street, Dublin 2, D02 AX07, Ireland.

If the social media element has been activated, a direct connection between your device and Twitter's server will be established. As a result, Twitter will receive information on your visit to this website. While you use Twitter and the "Re-Tweet" function, websites you visit are linked to your Twitter account and disclosed to other users. We must point out, that we, the providers of the website and its pages do not know anything about the content of the data transferred and the use of this information by Twitter.

For more details, please consult Twitter's Data Privacy Declaration at: https://twitter.com/en/privacy.

If your approval (consent) has been obtained the use of the abovementioned service shall occur on the basis of Art. 6(1)(a) GDPR and § 25 TTDSG (German Telecommunications Act). Such consent may be revoked at any time. If your consent was not obtained, the use of the service will occur on the basis of our legitimate interest in making our information as comprehensively visible as possible on social media.

Data transmission to the US is based on the Standard Contractual Clauses (SCC) of the European Commission. Details can be found here: <u>https://gdpr.twitter.com/en/controller-to-controller-transfers.html</u>.

You have the option to reset your data protection settings on Twitter under the account settings at <u>https://twit-ter.com/account/settings</u>.



#### Instagram

We have integrated functions of the public media platform Instagram into this website. These functions are being offered by Meta Platforms Ireland Limited, 4 Grand Canal Square, Grand Canal Harbour, Dublin 2, Ireland.

If the social media element has been activated, a direct connection between your device and Instagram's server will be established. As a result, Instagram will receive information on your visit to this website.

If you are logged into your Instagram account, you may click the Instagram button to link contents from this website to your Instagram profile. This enables Instagram to allocate your visit to this website to your user account. We have to point out that we as the provider of the website and its pages do not have any knowledge of the content of the data transferred and its use by Instagram.

If your approval (consent) has been obtained the use of the abovementioned service shall occur on the basis of Art. 6(1)(a) GDPR and § 25 TTDSG (German Telecommunications Act). Such consent may be revoked at any time. If your consent was not obtained, the use of the service will occur on the basis of our legitimate interest in making our information as comprehensively visible as possible on social media.

Insofar as personal data is collected on our website with the help of the tool described here and forwarded to Facebook or Instagram, we and Meta Platforms Ireland Limited, 4 Grand Canal Square, Grand Canal Harbour, Dublin 2, Ireland are jointly responsible for this data processing (Art. 26 DSGVO).

The joint responsibility is limited exclusively to the collection of the data and its forwarding to Facebook or Instagram. The processing by Facebook or Instagram that takes place after the onward transfer is not part of the joint responsibility. The obligations incumbent on us jointly have been set out in a joint processing agreement. The wording of the agreement can be found under:

https://www.facebook.com/legal/controller\_addendum.

According to this agreement, we are responsible for providing the privacy information when using the Facebook or Instagram tool and for the privacy-secure implementation of the tool on our website. Facebook is responsible for the data security of Facebook or Instagram products. You can assert data subject rights (e.g., requests for information) regarding data processed by Facebook or Instagram directly with Facebook. If you assert the data subject rights with us, we are obliged to forward them to Facebook.

Data transmission to the US is based on the Standard Contractual Clauses (SCC) of the European Commission. Details can be found here:

https://www.facebook.com/legal/EU data transfer addendum,

https://help.instagram.com/519522125107875 and https://de-de.facebook.com/help/566994660333381.

For more information on this subject, please consult Instagram's Data Privacy Declaration at: <u>https://insta-gram.com/about/legal/privacy/</u>.



# X. Rights of the data subject

Where personal data concerning you is processed, you are the data subject as defined in the EU General Data Protection Regulation (GDPR) and you have the following rights with respect to the controller:

a) Right to information

You have the right to obtain from the controller confirmation of whether personal data concerning you is processed by us.

Where such processing takes place, you have the right to obtain the following information from the controller:

- the purposes for which the personal data is processed;
- the categories of personal data that is processed;
- the recipients, or categories of recipients to whom the personal data relating to you has been or will be disclosed;
- the planned duration of storage of the personal data concerning you, or the criteria applied to defining the duration of storage if precise information in this regard is not available;
- the existence of a right to correction or deletion of the personal data concerning you, the right to restrict processing by the controller or the right to object to this processing;
- the right to lodge a complaint with a supervisory authority;
- all information available concerning the origins of the data if the personal data was not collected from the data subject;
- the existence of an automated decision-making process, including profiling, according to Art. 22 paragraphs 1 and 4 of the GDPR and – at least in these cases – meaningful information on the logic and implications involved, as well as on the intended effects of this kind of processing on the data subject;
- You also have the right to obtain information on whether the personal data concerning you has or will be transferred to a third country or to an international organisation. In this regard, you are entitled to request information on the appropriate guarantees in place with regard to this processing in accordance with Art. 46 of the GDPR.

The controller will provide a copy of the personal data that is subject to processing. Where you request additional copies, the controller is entitled to charge an appropriate fee based on administrative costs. If you place the application by electronic means, the information will be made available in a standard electronic format, except where otherwise specified by you. The right to receive a copy in accordance with paragraph 3 of this section must not adversely affect the rights and freedoms of other persons.

#### b) Right to correction

As a data subject, you have the right to request from the controller the correction of inaccurate personal data concerning you without undue delay. Taking into account the purposes of the processing, you have the right to have incomplete personal data completed, including by means of providing a supplementary statement.

#### c) Right to limit processing

You have the right to request from the controller restriction of processing of personal data concerning you under the following conditions:



- where the accuracy of the personal data is contested by you, for a period enabling the controller to verify the accuracy of the personal data;
- the processing is unlawful and you oppose the deletion of the personal data, and instead request the restriction of its use;
- the controller no longer needs the personal data for the purposes of the processing, but it is required by you for the establishment, exercise or defence of legal claims; or
- if you have objected to processing pursuant to Art. 21, paragraph 1, of the GDPR, pending the verification of whether the legitimate reasons of the controller override your reasons.

Where processing of the personal data concerning you has been restricted, such personal data shall, with the exception of storage, only be processed with your consent or for the establishment, exercise or defence of legal claims or for the protection of the rights of another natural or legal person or for reasons of important public interest of the Union or of a Member State.

Where you have obtained restriction of processing under the conditions set out above, you will be informed by the controller before the restriction of processing is lifted.

d) Right to deletion

## Obligation to delete

You have the right to request the controller to delete personal data concerning you without undue delay, and the controller will be obliged to delete personal data immediately where one of the following grounds applies:

- the personal data is no longer necessary in relation to the purposes for which it was collected or otherwise processed;
- you withdraw consent on which the processing is based according to part (a) of Art. 6, paragraph 1, or part (a) of Art. 9, paragraph 2 of the GDPR, and there is no other legal basis for the processing;
- you object to the processing pursuant to Art. 21, paragraph 1 of the GDPR and there are no overriding legitimate grounds for the processing, or you object to the processing pursuant to Art. 21, paragraph 2 of the GDPR;
- the personal data concerning you has been unlawfully processed;
- the personal data has to be deleted to comply with a legal obligation under a Union or Member State law to which the controller is subject;
- The personal data concerning you has been collected in relation to the offer of information society services referred to in Art. 8, paragraph 1 of the GDPR.
- Information to third parties

#### Information to third parties

Where the controller has made the personal data concerning you public and is obliged pursuant to Art. 17, paragraph 1 of the GDPR to delete the personal data, the controller, taking account of available technology and the cost of implementation, is required to take reasonable steps, including technical measures, to inform controllers who are processing the personal data that you have requested to be deleted by such controllers, as well as any links to, copies or replications of such personal data.



## Exceptions

The right to deletion does not apply to the extent that processing is necessary:

- for exercising the right of freedom of expression and information;
- for compliance with a legal obligation under Union or Member State law to which the controller is subject or for the performance of tasks carried out in the public interest or in the exercise of official authority vested in the controller;
- for reasons of public interest in the area of public health in accordance with parts (h) and (i) of Art. 9, paragraph 2 and Art. 9, paragraph 3 of the GDPR;
- for archiving purposes in the public interest, for scientific or historical research purposes or for statistical purposes in accordance with Art. 89, paragraph 1 of the GDPR, insofar as the rights referred to in section (a) are likely to render impossible or seriously impair the achievement of the objectives of that processing; or
- for the establishment, exercise or defence of legal claims.

#### e) Right to notification

Where you have exercised the right to correction, deletion or restriction of processing with the data controller, the data controller shall be obliged to notify all recipients to whom the personal data concerning you was disclosed of this correction or deletion of data or of the restriction of processing, except where compliance proves to be impossible or is associated with a disproportionate effort.

In addition, you are entitled to require that the data controller inform you about these recipients.

#### f) Right to data portability

You have the right to receive the personal data concerning you, which you have provided to the controller, in a structured, commonly used and machine-readable format and have the right to transfer that data to another controller without hindrance from the controller to which the personal data have been provided, where:

the processing is based on consent pursuant to part (a) of Article 6, paragraph 1 or part (a) of Article 9, paragraph 2 of the GDPR or in a contract pursuant to part (b) of Art. 6, paragraph 1 of the GDPR; and

the processing is carried out by automated means.

In exercising your right to data portability, you have the right to have the personal data concerning you transmitted directly from one controller to another, where technically feasible. This must not adversely affect the rights and freedoms of other persons.

The right to data portability does not apply to processing that is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

#### g) Right to object

You have the right to object, at any time, on grounds relating to your particular situation, to the processing of personal data concerning you, which is based on parts (e) or (f) of Art. 6, paragraph 1 of the GDPR; this includes profiling based on those provisions.

The controller shall no longer process the personal data concerning you, unless the controller demonstrates compelling legitimate grounds for the processing which override your interests, rights and freedoms or for the establishment, exercise or defence of legal claims.



Where personal data concerning you is processed for direct marketing purposes, you have the right to object, at any time, to the processing of personal data concerning you for the purpose of such marketing. This applies also to profiling to the extent that it is related to such direct marketing.

Where you object to processing for direct marketing purposes, the personal data will no longer be processed for such purposes.

In the context of the use of information society services, and notwithstanding directive 2002/58/EC, you may exercise your right to object by automated means that use technical specifications.

Where personal data is processed for scientific or historical research purposes or for statistical purposes pursuant to Art. 89, paragraph 1 of the GDPR, you have the right, on grounds relating to your particular situation, to object to processing of personal data concerning you, except where the processing is necessary for the performance of a task carried out for reasons of public interest.

Should you wish to exercise your right to withdraw consent or to object, please send an email to <u>datenschutz@dlr.de</u>.

h) Right to withdraw consent pursuant to Art. 7, paragraph 3 of the GDPR

You have the right to withdraw your consent to the processing of data at any time, with future effect. In the event that you withdraw consent, we will delete the data concerned immediately, except where processing can be based on legal grounds that do not require consent. The withdrawal of consent will not affect the lawfulness of processing carried out prior to withdrawal of consent.

i) Automated individual decision-making, including profiling

You have the right not to be subject to a decision based solely on automated processing, including profiling, which produces legal effects for you or similarly significantly affects you.

This does not apply if the decision:

- is necessary for entering into, or performance of, a contract between you and the data controller;
- is authorised by Union or Member State law to which the controller is subject and which also contains suitable measures to safeguard your rights, freedoms and legitimate interests; or
- is based on your explicit consent.

However, these decisions must not be based on special categories of personal data referred to in Art 9, paragraph 1 of the GDPR, unless parts (a) or (g) of Art. 9, paragraph 2 of the GDPR applies and suitable measures to safeguard your rights, freedoms and legitimate interests are in place.

In the cases referred to in parts (1) and (3), the data controller is required to implement suitable measures to safeguard your rights, freedoms and legitimate interests, including at least the right to obtain human intervention on the part of the controller, to express your own point of view and to contest the decision.

j) Right to lodge a complaint with a supervisory authority

Without prejudice to any other administrative or judicial remedy, you have the right to lodge a complaint with a supervisory authority, in particular in the Member State of your normal residence, you place of work or the place of the alleged infringement, if you consider that the processing of personal data relating to you infringes the GDPR.

The supervisory authority with which the complaint has been lodged is required to inform the complainant on the progress and the outcome of the complaint, including the possibility of a judicial remedy pursuant to Article 78.