



## Data protection notice

We appreciate your interest in our virtual *DIES Web Seminar Series | University Leadership in Challenging Times*. We take the protection of your personal data and its confidential treatment extremely seriously. The processing of your personal data takes place exclusively within the framework of the applicable statutory provisions under data protection laws, in particular the General Data Protection Regulation (hereinafter GDPR). By means of this data protection notice, we wish to inform you about the processing of your personal data and your data protection rights in connection with our event.

### 1. Controller responsible for the data processing and data protection officer; contact

The data processing controller in accordance with data protection laws is:

Deutscher Akademischer  
Austauschdienst e.V. Kennedyallee 50  
53175 Bonn (Germany)  
Email:  
[datenschutz@daad.de](mailto:datenschutz@daad.de)

Should you have any questions or suggestions relating to data protection, please feel free to contact us.

You can reach our data protection officer as follows:

Dr Gregor Scheja  
Scheja und Partner  
Rechtsanwälte mbB  
Adenauerallee 136  
53113 Bonn (Germany)  
SSL encrypted contact form: <http://www.scheja-partner.de/kontakt/kontakt.html>

### 2. Purpose and legal basis of the data processing

Below, you will find an overview of the purposes and legal basis of the data processing in connection with our event.

#### 2.1 Preparation and carrying out of our virtual DIES Web Seminar Series | University Leadership in Challenging Times

##### 2.1.1. Mandatory information

We process personal data relating to you, should this be necessary in order to prepare and carry out your participation in our virtual event. The purposes include the following in particular:

- Registration details (e.g. first name, family name, country, work e-mail address, institutional affiliation)
- text, audio and video content when using the chat area
- audio and/or video content when participating with active microphone / active camera
- screen sharing content (text, audio and video data when sharing the screen or individual windows)

When registering for our event, the following mandatory information will be requested. These are marked with a \*. Title, first name, family name, email, institution. Without the provision of this mandatory data, it is not possible to register. The processing takes place in accordance with Article 6 Paragraph 1 Letter b) GDPR.

##### 2.1.2. Voluntary information

During the registration process, you also have the option of providing



voluntary additional information: [...]. Please bear in mind that this information is not required for registration and you alone take the decision as to whether you wish to provide us with this data.

The data processing takes place in accordance with Article 6 Paragraph 1 Letter a) GDPR or Article 9 Paragraph 2 Letter a) GDPR. In cases where you are required to provide data for this purpose, we will inform you of such in express terms. Without providing the data, we cannot comply with your request which is included in the consent. You can revoke your consent at any time, without the lawfulness of the processing which took place with your consent prior to the revocation being affected.

We will erase the data, once this is no longer necessary for the purposes pursued by us or should you have revoked your consent and provided that no other legal basis applies. Should the latter be applicable, we will erase the data once the other legal basis no longer applies.

## **2.2 Recording and publication of video, picture and sound materials/screenshots**

### **2.2.1 Balancing of legitimate interests**

For video, picture and sound recordings or screenshots of groups of persons (more than four persons) or specific categories of persons (including event speakers, presenters, persons who represent the public) in which you are featured and which may be published for reporting purposes in connection with our event on the website of the DAAD or in its annual report, we will process in order to safeguard our legitimate interests. In such a case, our legitimate interest is represented by the reporting of our event.

The processing takes place in accordance with Article 6 Paragraph 1 Letter f) GDPR. You may object at any time without restriction and without having to state reasons to your data being published.

We will erase the data, once this is no longer necessary for the purposes pursued by us and provided that no other legal basis applies. Should the latter be applicable, we will erase the data once the other legal basis no longer applies.

## **3. Recipients of personal data**

**Internal recipients:** Within the DAAD, access is only available to those persons who require this for the purposes named under Number 2.

**External recipients:** We only pass your personal data on to external recipients outside of the DAAD if this is necessary in order to prepare and carry out your participation in our event, if other legal bases apply or if you have issued us with your consent. External recipients can include:

### **a) Data processors**

External service providers who we use for the provision of services, for example in the areas of technical infrastructure and maintenance of the registration platform service. These order processors are carefully selected by us and regularly inspected, in order to ensure that your private sphere remains protected. The service providers may only use the data for the purposes stated by us.

### **b) Public bodies**

Authorities and state institutions, such as prosecution authorities, courts or fiscal authorities to whom we may be required to provide personal data for reasons mandated by law.



### c) Private bodies

- Users of the DAAD websites (the worldwide public)
- Traders, co-operation partners or assistants to whom the data is transferred in order to carry out our event on the basis of consent or on a legal basis, for example [service providers, event hosts...].

### 4. Data processing in third countries

Should a data transfer take place to bodies whose place of business or data processing location is not in a Member State of the European Union or another Member State of the European Economic Area, prior to the transfer, we will ensure that apart from the exceptional cases permitted by law, either a reasonable level of data protection exists on the part of the recipient (for example by means of a reasonableness resolution of the European Commission or through suitable guarantees such as the agreement of so-called standard EU contractual clauses with the recipient) or your sufficient consent is present. You can receive from us an overview of the recipients in third countries and a copy of the concrete provisions which have been agreed in order to ensure the reasonable level of data protection. Please use the information stated under Number 1 for this purpose.

### 5. Automated individual decision making, including profiling

No automated decision making in an individual case, including profiling under Article 22 GDPR takes place.

### 6. Duration of saving

Information concerning the duration of the saving of personal data can be found in the respective data processing chapter.

In addition, the following generally applies: We only save your personal data for as long as is necessary in order to fulfil the purpose, or in case you have issued your consent, for as long as you have not revoked it. In case you raise an objection, we will erase your personal data, unless the further processing of the data is permitted in accordance with the applicable statutory provisions. We will also erase your personal data if we are obliged to do so for legal reasons.

### 7. Rights of data subjects

As a data subject whose data is being processed, you are entitled to numerous rights. In individual terms:

**Right of information:** You have the right to receive information concerning the data relating to your person which is saved by us.

**Right of rectification and right of erasure:** You can request that we rectify incorrect data and, should the statutory requirements be fulfilled, you can also request the erasure of your data. **Restriction of the processing:** Should the statutory requirements be fulfilled, you can request that we restrict the processing of your data.

**Data portability:** Should you have provided us with data under a contract or with your consent, and should the statutory requirements be fulfilled, you can request to receive the data which you have provided in a structured, up-to-date and machine-readable format or you can request that we transfer the data to another controller.



**Objection to the data processing where the "legitimate interest" legal basis is present:** You have the right to object to the data processing by us at any time for reasons connected to your specific situation where the data processing takes place in accordance with the "legitimate interest" legal basis. Should you claim your right of objection, we will suspend the processing of your data, unless we prove mandatory protectable reasons for the continued processing which outweigh your rights in accordance with the statutory regulations.

**Revocation of consent:** Should you have issued us with your consent to the processing of your data, you can revoke this at any time with effect for the future. The lawfulness of the processing of your data prior to the revocation remains unaffected by this.

**Right to complain to the supervisory authority:** You can also file a complaint with the competent supervisory authority, should you be of the opinion that the processing of your data breaches applicable laws. For this purpose, you can also contact the data protection authority with responsibility for your place of residence or federal state or the data protection authority with jurisdiction over us.

**Getting in touch with us and claiming your rights:** Should you have any questions concerning the processing of your personal data, your rights as a data subject and any consent you have issued, you can get in touch with us free-of-charge. In order to claim the rights to which you are entitled which have been mentioned above, please contact [datenschutz@daad.de] or get in touch with us by post via the s.o. address stated in Number 1. In such a case, please ensure that it is possible for us to clearly identify you. When revoking your consent, you can also select the communication channel which you used when you issued your consent.