

Horizon Europe Proposal Writing Camp for Armenia

Dates: 9, 10 and 11 February 2026

Venue: *National Academy of Sciences of the Republic of Armenia (NAS RA)*,
24 Marshal Baghramyan Avenue, Yerevan 0019

Trainers: George Bonas & Daniele Gizzi
(Global Service Facility of the European Commission)

Draft Agenda

DAY 1 – Monday 9 February 2026	
09.30 – 10.00	Registration and Networking
10.00 – 10.30	Welcome - Ms. Silvia Bojinova, European Commission DG RTD - Armenian host (tbd) - Presentation of Trainers Introduction to Camp - Explanation about the formats and expected activities, openness and limits - Participants brief tour de table (previous experiences with HEU; future targets)
10.30 – 11.30	Overview of Horizon Europe and Work Programme 2026-2027 - Identification of programmes and thematic areas - Horizon Europe (HE) Work Programmes for 2026 – 2027 - Specific HE calls of interest for Armenia with emphasis on Clusters, Missions, European Bauhaus, MSCA, European Innovation Council (EIC)
11.30 – 11.45	COFFEE BREAK
11.45 – 12.30	Brief presentations of specific programmes: - European Innovation Council & European Innovation Ecosystems - MSCA
12.30 – 13.00	The Funding and Tenders Portal - How to find the right call (interactive)
13.00 – 13.30	Evaluation of proposals - Evaluation criteria <i>Group work to understand evaluation approach</i>
13:30 - 14:00	LUNCH BREAK
14.00 – 15.00	How to understand a call and decode its content?
15.00 – 16.00	Call/topic decoding and understanding : Two working topics from the HE Work Programme 2026 – 2027 will be chosen according to the profiles of the registered participants (tentatively from the Clusters, Missions, European Bauhaus, EIC or the European Innovation Ecosystems)

	• <i>Splitting in several small groups for working on the chosen working calls/topics</i>
16.15 – 16.30	COFEE BREAK
16.30 – 17.30	Call/topic decoding and understanding (continuing) • <i>Working groups on specific calls/topics</i>
17:30 - 18:00	Recap of Day 1 & outlook on Days 2 & 3

DAY 2 – Tuesday 10 February 2026	
09.30 – 09.45	Introduction to proposal's main parts • Excellence and its contents • Impact and its contents • Implementation and its contents • Budget Ethics and other Annexes
09.45 – 10.00	Implementation part overview • Workplan • Work packages • Deliverables
10.00– 11.00	Drafting a Work Plan description • <i>Working groups on specific calls/topics</i>
11.00 – 11.15	COFFEE BREAK
11.15 – 11.45	<i>Presentations of the drafted Work Plans and discussion</i>
11.45 – 12.00	Consortium as a whole and individual profiles • Required qualifications, complementarity • Individual profiles
12:00– 12.30	Excellence part overview • Project rationale, objectives and the European dimension; • Responding to the scope of the call (problem raised in the call), describe solution and expected results • Excellence parts: objectives; relation to Work Programme; concept and methodology; ambition
12.30 – 13.00	LUNCH BREAK
13.00 – 14.00	Drafting Excellence • <i>Working groups on specific calls/topics</i> • <i>Objectives and ambition</i> • <i>Methodology</i>
14.00 – 14.30	<i>Presentations of the drafted Excellence parts and discussion</i>
14.30 – 14.45	COFFEE BREAK
14.45 – 15.15	Horizontal issues in Horizon Europe • Ethics; IPR; Open science; RRI How to integrate these aspects in the proposal
15.15 – 15.45	Identifying horizontal issues in the calls/topics addressed • <i>Group work on specific calls/topics on Ethics; IPR; Open Science; RRI</i>
15.45 – 16.15	<i>Presentations on the identified horizontal issues and discussion</i>

16.15 – 17.00	Discussion, Q&A, Wrap-up of the two first days and orientations for Day 3
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DAY 3 – Wednesday 11 February 2026	
09.00 – 09.15	Budget and eligible costs in Horizon Europe - Eligible costs, funding rates, direct/indirect - Tips for preparing a budget
09.15 – 10.15	Drafting a budget for a work package (or a task) <i>Group work: Calculate costs for work package or task, including human resources (p-m and rates), consumables; travel; other equipment; Sub-contracting</i>
10.15 – 10.45	<i>Presentations of the drafted budgets and discussion</i>
10.45 – 11.00	BREAK
11.00 – 11.30	Impact part overview Expected Impact, impact types, indicators Measures to maximize impact (Communication, Dissemination, Exploitation)
11.30 – 12:30	Drafting an impact section and measures to maximize impacts: Group work on specific calls/topics - Expected impacts - Dissemination and Exploitation of results - Communication
12.30 – 13.00	<i>Presentations of the drafted Impact parts and discussion</i>
13.00 – 13.30	LUNCH BREAK
13.30 – 14.00	Success Story from Armenia (tbc) Presentation and Discussion with participants and trainers on: - Pathway for getting that grant; - Challenges during implementation; - Q&A
14.00 – 15.30	Recap on practical steps and timeline for getting a grant (with links to proposal writing tips addressed during the training) - Call/topic identification and decoding; - Approaching potential partners; - Forming a consortium and assigning the coordinator; - Drafting Tasks and Work Packages; - Drafting the Excellence part;

	• Drafting the impact part; • Calculating the budget.
15:30 – 16.00	Final discussion and Q&A