

Horizon Europe Proposal Writing Camp — Ukraine

Date: July 27, 28, 31

Venue: online

Trainers:

Kristel Toom (Global Service Facility)

Vitaliy Bondarenko (Global Service Facility)

Agenda

DAY 1 (July 27) — Understanding the Landscape & Building Your Concept	
10:00 – 10:15	Welcome & Introduction Welcome by NCP Ukraine / host Trainers' introductions Agenda walkthrough
10:15 – 10:45	Ukraine in Horizon Europe — Where Do We Stand? Association status in practice Widening instruments (Twinning, ERA Chairs, Excellence Hubs)
10:45 – 11:15	Best Practice Presentation from Ukraine with Q&A <i>Successful HE project from a Ukrainian institution (tbc)</i>
11:15 – 11:30	<i>Break</i>
11:25 – 11:40	HE Work Programmes 2026–2027 & Selected Calls Programme structure Funding & Tenders Portal navigation Pre-selected calls for Ukrainian research community
11:40 – 12:00	How to Read and Decode a Call Scope, expected outcomes, eligibility Common traps
12:00 – 12:20	Call Decoding / Breakout Group Work Groups pre-assigned by field Decode one call: requirements, stakeholders, outputs, consortium shape Trainers circulate
12:20 – 12:50	Group Presentations & Trainers' Feedback Each group presents (5 min)

	Plenary discussion
12:50 – 13:00	Day 1 Wrap-up & Homework <i>Participants bring a rough project idea to Day 2</i>
DAY 2 (July 28) — Writing the Proposal: Impact, Excellence, Implementation	
10:00 – 10:15	Recap & Questions from Day 1
10:15 – 10:40	Proposal Structure & Evaluation Logic Template sections overview How evaluators score What makes proposals fail
10:40 – 11:15	Impact Part — Overview Expected outcomes Pathways to impact KPIs and KERs Communication, dissemination, exploitation Tools to use for impact section
11:15 – 11:50	Drafting Impact — Breakout Group Work <i>Trainers circulate</i>
11:50 – 12:05	<i>Break</i>
12:05 – 12:25	Group Presentations & Feedback — Impact
12:25 – 13:00	Excellence Part — Overview Rationale, objectives, concept and methodology Responding to call scope
13:00 – 13:30	Drafting Excellence — Breakout Group Work <i>Trainers circulate</i>
13:30 – 13:50	Group Presentations & Feedback — Excellence
13:50 – 14:00	Day 2 Wrap-up & Homework <i>Participants finalize the Work Plan</i>
DAY 3 (July 31) — Budget, Special Programmes & Consultations	
10:00 – 10:10	Recap & Questions from Day 2
10:10 – 10:35	Implementation Part — Overview Work packages, tasks, deliverables, milestones Consortium roles

10:35 – 10:50	Drafting a Work Plan — Breakout Group Work <i>Map one work package for the assigned call</i>
10:50 – 11:10	Group Presentations & Feedback — Implementation
11:10 – 11:35	Budget and Eligible Costs Lump-sum vs. standard budget Eligible costs and funding rates Tips for associated country institutions
11:35 – 12:00	Drafting a Budget — Breakout Group Work Personnel, travel, equipment, subcontracting for one work package
12:00 – 12:15	<i>Break</i>
12:15-12:40	Grant Agreement & Amendments – How to Implement Changes Importance of the Grant Agreement in project compliance When amendments are required How to implement amendments in practice Using a clear Table of Changes to track modifications
12:40 – 13:00	Special Programmes I: Widening & EIC Excellence Hubs, ERA Chairs, Twinning EIC relevance for Ukrainian innovators
13:00 – 13:30	Special Programmes II: Pillar I MSCA Postdoctoral Fellowships, Staff Exchanges Doctoral Networks Practical tips for Ukrainian applicants
13:30: – 14:00	Final Remarks & Next Steps Key takeaways Post-camp support resources